



**Class XI**  
**End Term Syllabus-COMMERCE**  
**2024-2025**

<b>ENGLISH</b>	<b>MATH</b>	<b>ACCOUNTANCY</b>	<b>BUSINESS STUDIES</b>	<b>ECONOMICS</b>
<p>Reading</p> <p>1) Reading Comprehension based on Unseen Passage</p> <p>2) Note-Making and Summarisation</p> <p>Integrated Grammar and Creative Writing Skills</p> <p>Grammar-</p> <p>1) Gap filling (tenses)</p> <p>2) Rearrangement of jumbled sentences</p> <p>3) Sentence Transformation ( Reported Speech and Active and Passive Voice)</p> <p>Short Writing Skills -</p> <p>1) Poster Making</p> <p>2) Classified Advertisement</p>	<p>1. Sets</p> <p>2. Relations and functions</p> <p>3. Trigonometric functions</p> <p>4. Complex numbers and Quadratic Equations</p> <p>5. Linear Inequalities</p> <p>6. Permutations and Combinations</p> <p>7. Sequence and Series</p> <p>8. Straight Lines</p> <p>9. Conic Sections</p> <p>10. Limits and Derivatives</p> <p>11. Probability</p>	<p>1. Introduction to accounting</p> <p>2. Basic accounting terms</p> <p>3. Theory base of accounting</p> <p>4. Bases of accounting</p> <p>5. Recording of transactions: accounting equation</p> <p>6. Preparation of vouchers</p> <p>7. Accounting procedures - rules of debit and credit</p> <p>8. Journals</p> <p>9. Ledgers</p> <p>10. Trial balance</p> <p>11. Special purpose book 1 - cash book</p> <p>12. Special purpose book 2 - Subsidiary books</p> <p>13. Bank reconciliation statement</p>	<p>1. Business, trade and commerce</p> <p>2. Forms of business organization</p> <p>3. Private, public and global enterprises</p> <p>4. Business services</p> <p>5. Emerging modes of business</p> <p>6. Social responsibility of business and business ethics</p> <p>7. Sources of business finance</p> <p>8. Small business</p> <p>9. Internal trade</p> <p>10. International business</p>	<p>Statistics for economics</p> <p>Chapter 1: Introduction</p> <p>Chapter 2 : Collection of Data</p> <p>Chapter 3 : Organisation of Data</p> <p>Chapter 4 : Presentation of Data</p> <p>Chapter 5 : Measures of Central Tendency</p> <p>Chapter 6 : Correlation</p> <p>Chapter 7 : Index Numbers</p> <p>Microeconomics</p> <p>Chapter 1: Introduction to microeconomics</p> <p>Chapter 2: Consumers behaviour and demand</p> <p>Chapter 3: Producer's behaviour and supply</p> <p>Chapter 4: Forms of market and price determination.</p>

<p>Long Writing Skills -</p> <ol style="list-style-type: none"> <li>1) Speech Writing</li> <li>2) Debate Writing</li> </ol> <p>Literature</p> <p>Literature Reader (Hornbill)</p> <p>Prose</p> <ol style="list-style-type: none"> <li>1) The Portrait of a Lady</li> <li>2) We are not Afraid to Die...</li> <li>3) Discovering Tut: the Saga Continues</li> <li>4) The Adventure</li> <li>5) Silk Road</li> </ol> <p>Poem</p> <ol style="list-style-type: none"> <li>1) A Photograph</li> <li>2) The Laburnum Top</li> <li>3) The Voice of the Rain</li> <li>4) Childhood</li> <li>5) Father to Son</li> </ol> <p>Supplementary Reader</p> <ol style="list-style-type: none"> <li>1) Summer of the Beautiful White House</li> <li>2) The Address</li> <li>3) Mother's Day</li> <li>4) Birth</li> <li>5) Tale of the Melon City</li> </ol>		<ol style="list-style-type: none"> <li>14. Depreciation</li> <li>15. Provisions and reserves</li> <li>16. Errors and their rectification</li> <li>17. Financial statement of a sole proprietorship</li> <li>18. Financial statement with adjustments</li> <li>19. Accounts from incomplete records</li> </ol>		
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